**Plan-it Life, Inc.**

**AVAILABILITY QUESTIONNAIRE**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Employee/Trainer/Volunteer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you available for ON-CALL hours if you are requested to provide coverage for other shifts?

 \_\_\_\_\_ Yes \_\_\_\_\_ No

Sunday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Monday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Tuesday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Wednesday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Thursday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Friday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Saturday

\_\_\_\_\_ 6am through 2pm \_\_\_\_\_2pm through 10pm \_\_\_\_\_11pm through 7am

\_\_\_\_\_7am through 3pm \_\_\_\_\_3pm through 11pm Other: \_\_\_\_\_\_\_\_\_\_

Questionnaire completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date submitted/faxed to Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_